

MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

**BOARD MEETING · March 27, 2025**

**MCMH Conference Center**

*Zoom option available.*

**ROLL CALL**

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer
	Ann Carder, Secretary	Jeff Vanderhoof, Trustee	Jason Poston, Trustee
	Chris Gilbert, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O’Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nursing Officer
	Kylie Bowen, Administrative Services Manager	Heather Huddle, Administrative Assistant

Staff	Gale Bingham, Administrative Director of Human Resources (Zoom)		
	Pete Wemhoff, Administrative Director of Support Services (Zoom)		
	Terry Koppa, Administrative Director of Information Systems (Zoom)		
	Jamie Hossle, Administrative Director of Revenue Cycle (Zoom)		
	Tim Werges, Controller (Zoom)		
	Sherstin Willyerd, Administrative Director of Pharmacy (In Person)		

Medical Staff	Dr. Warren Hayes, Chief of Staff
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Montgomery County Board of Supervisors	Charla Schmid (Zoom)
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Public Visitors	N/A
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Absent	Shauna Bozwell, Chief Clinical Officer
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**CALL TO ORDER**

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

Kevin stated that the annual Conflict of Interest documents are undergoing a legal review. This would normally be the time of year that these documents would be reviewed and completed by trustees. Kevin reminded all trustees to disclose any conflicts of interest that they feel they may have.

**RECOGNITION OF QUORUM**

Kevin Cabbage recognized that all trustees were present.

**CONSENT AGENDA**

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the regular meeting on February 26, 2025, CAH policies and the following provider appointments: Sean Chang, MD; Palvannanathan Ganesan, MD; Sumit Mukherjee, MD; Shane Schutt, MD; Kimberly Truka, DDS; Zi Rong Xu, MD; Michael Chen, DO; Camille Gipson, ARNP; Stephen Israel, MD; Shane Kohl, MD; Lisa Kuechenmeister, PA-C; Steven Lapke, MD; Tu Anh Luong, MD; John Park, MD; Rachel Person, ARNP; Colleen Ross, ARNP; Kathy Wulf, ARNP; additional privileges Palvannanathan Ganesan, MD; Bryant Krajicek, MD; and inactivations Patricia Fasbender, DO; Douglas Fiedler, MD; Harvey Hopkins, MD; Jeffrey Jarrett, MD; William Johnson, MD; Ryan Martin, MD; Matthew Maslonka, MD; Radu Neamu, MD; Ali Piper, MD; Kevin Reichmuth, MD; Jakeb Riggle, MD; Michelle Seibrecht, PA-C; Jonathan Spencer, MD; John Treves, MD; Louis Violi, MD; Ben Wiese, MD.

A motion by Jason Poston, seconded by Jill Bergstrom, to approve the consent agenda as presented passed unanimously.

### VISITOR COMMENTS

No visitor comments were made.

### MEDICAL STAFF REPORTS

Dr. Warren Hayes reported that the Medical Staff met in March. They discussed appointments, reappointments and hospital services.

Dr. Hayes noted that the Medical Staff appreciated the political guidance from Administration in these unknown times.

Dr. Hayes reported that the group discussed pulmonary and orthopedic services and feel both are going well. He also stated that work continues to look at ways to share facilities, staff and workflows between the Internal Medicine and Family Medicine clinics.

Dr. Hayes noted that the census has been stable, with a good mix of medical and surgical.

### ADMINISTRATIVE REPORTS

#### **Chief Executive Officer – Ron Kloewer**

Report printed in the Meeting Book.

Ron Kloewer provided an update on orthopedic services at MCMH.

Ron described how the board reports are collected and published and thanked all those involved in the process.

Ron noted that he had a good meeting with Senators Costello and Shipley in regards to RHC dental services. He noted that MCMH has applied for a planning grant with Delta Dental and anticipates receiving a response in 1-2 weeks.

Ron reported that he had a meeting with Red Oak City Administrator, Lisa Kotter, about local EMS services. The City of Red Oak EMS currently serves all of Montgomery County and areas into neighboring counties.

### **Chief Operating Officer – Mike O’Neal**

Report printed in the Meeting Book.

Mike O’Neal reported that several MCMH employees recently attended Hospital Day on the Hill/Iowa Organization for Nursing Leadership (IONL) meeting where they were able to talk with our local representatives and senators.

Mike noted the MCMH service lines are continuously reviewed to develop recruiting strategies and ensure we’re meeting the needs of the communities.

Mike led a discussion on seeking reverse transfers from metro facilities.

### **Chief Financial Officer – Bryant Blay**

Report printed in the Meeting Book.

Bryant Blay noted that MCMH Administrative Director of Pharmacy has returned from maternity leave.

Bryant noted that MCMH went live with the new Oracle Health Patient Accounting platform on April 1, 2025. This is a very large project, equivalent to the original Cerner go-live. MCMH is one of two Community Works clients (300+) to go live with the new platform. This will translate into reference credits that can be used for future Oracle expenses.

### **Chief Nursing Officer – Krystalle Fada**

Report printed in the Meeting Book.

Krystalle Fada included the Iowa Hospital Workforce by the Numbers report which highlights the positions that are difficult to fill. Krystalle noted that MCMH is utilizing a “grow your own” approach to fill an open surgical tech position. Two employees are completing a certification course online and will be able to do their clinicals at MCMH to become surgical techs. The group discussed the nursing shortage. Krystalle reported that two RNs left to become travelers but have since decided to come back to MCMH for employment.

Krystalle shared a success story from the new Care Callers program.

### **Chief Clinical Officer – Shauna Bozwell**

Report printed in the Meeting Book.

Mike O’Neal reported that Shauna Bozwell is out due to illness.

Mike noted that the team continues to prepare for a second clinic location in Malvern, with a targeted go-live date in May.

## **QUARTERLY REPORTS**

### **Information Security**

The report is included in the Meeting Book.

Bryant Blay reported that the meeting was held virtually.



Bryant discussed several projects that are in progress including Oracle Health Patient Accounting, the transition to Microsoft 365 and the review of several security policies.

#### **Pharmacy**

The report is included in the Meeting Book.

Bryant Blay reported that the meeting was held virtually.

Bryant noted that the two delivery vehicles were wrapped with the MCMH logo and colors to market the retail pharmacy and its services. He also stated that work is scheduled to repair and expand the parking lot to create a better flow of traffic for patients and staff.

Sherstin Willyerd, Administrative Director of Pharmacy, will be going to job fairs to meet with prospective candidates for the open retail pharmacist position.

### **FINANCE COMMITTEE**

#### **Cash Disbursements**

A motion by James Norris, seconded by Jason Poston, to approve the accounts payable cash disbursements in the amount of \$2,075,582, which excludes any potential conflict of interest payments, was unanimously approved.

A motion by James Norris, seconded by Ann Carder, to approve the potential conflict of interest payment to FMTC in the amount of \$6,189 was unanimously approved, with Kevin Cabbage abstaining.

### **BOARD OF TRUSTEES**

#### **Board Committee Reports**

Critical Access Hospital Review – (Jeff Vanderhoof & Jill Bergstrom) – N/A

Foundation – (Ann Carder & Jill Bergstrom) – N/A

IHA Legislative – (James Norris) – James reviewed various political topics that are being discussed in the news.

IT Governance – (Kevin Cabbage) – Discussed above.

Patient Experience – (James Norris & Jason Poston) – N/A

Quality Patient Safety – (Jeff Vanderhoof & Chris Gilbert) – Jeff sent out the reports to the trustees. Jill Bergstrom has been attending to assist new trustees, Jeff and Chris.

Pharmacy Governance – (Ann Carder) – Discussed above.

#### **Infection Prevention Risk Assessment Plan**

The Board of Trustees reviewed the annual Infection Prevention Risk Assessment Plan. Krystalle Fada discussed the action items that resulted from the report.

**Appointment of Quality Manager and Infection Prevention Manager**

Holly Crowell was appointed by the Board of Trustees to continue as Quality Manager and Infection Prevention Manager.

**Conflict of Interest Forms**

Kevin discussed the Conflict of Interest forms shortly after opening the meeting as noted above.

**OTHER BUSINESS**

The next Board Meeting will take place on Wednesday, April 30, 2025.

The Iowa Hospital Association's Rural Hospital Leadership Forum will take place on June 17, 2025.

**BOARD OF TRUSTEES, continued.**

**CEO Performance Evaluation**

Ron Kloewer requested a closed session to discuss his annual performance evaluation, according to Iowa Code 21.5(1)(i).

A motion was made by Ann Carder, seconded by James Norris, to go into closed session. A roll call vote was taken: Ann Carder-yes, James Norris-year, Jason Poston-yes, Chris Gilbert-yes, Jeff Vanderhoof-yes, Jill Bergstrom-yes and Kevin Cabbage-yes. The motion carried.

A short break took place at 9:20 AM prior to going into closed session.

**Action Items as a Result of Closed Session Discussion**

The meeting returned to open session at 10:23 AM. Ann Carder made the following motion, "After a year of excellent leadership, I motion to adopt the favorable Board evaluation as reviewed with CEO Ron Kloewer during the closed session, and to acknowledge that the CEO's compensation is within industry standards." James Norris seconded the motion. Motion passed unanimously.

**ADJOURN**

Jill Bergstrom made a motion to adjourn the meeting. Kevin Cabbage adjourned the meeting at 10:24 AM.

Respectfully submitted,



Ann Carder, Sec.